



**PARKS & RECREATION**

**APPLICATION FOR USE OF DANA PARK BUILDING**

\$250 rental fee for the first 3 hours

\$50 for each additional hour

\$150 Security Deposit - Security Deposit will not be refunded if the facility is not clean and left in the same condition as it was received in or any fights or disturbances happen during the event, inside or outside of the facility.)

\$1,000,000 Liability Insurance

ALL FEES, APPLICATION, AND PROOF OF INSURANCE MUST BE RECEIVED  
AT THE CORA HARPER FITNESS, 841 BARSTOW ROAD  
2 WEEKS BEFORE THE DATE OF THE RENTAL.

\*\* Facility rental includes the use of the kitchen, restrooms, main room, 5 tables, and 30 chairs\*\*

Today's Date: \_\_\_\_\_

Date(s) of Rental: \_\_\_\_\_

Time of the facility to be opened: \_\_\_\_\_

Time of the facility to be closed: \_\_\_\_\_ Total Rental Hours: \_\_\_\_\_

Purpose of request: \_\_\_\_\_

Anticipated number of attendance: \_\_\_\_\_

Will there be an admission charge (check one)? YES ( ) NO ( )

Is the Event open to the public? YES ( ) NO ( )

Name of responsible individual or Organization: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_ (HOME) \_\_\_\_\_ (CELL)  
\_\_\_\_\_ (WORK)