

**IMPORTANT INFORMATION
REGARDING THE CONTESTING OF PARKING VIOLATIONS**

ASSEMBLY BILL 408, WHICH BECAME EFFECTIVE JULY 1, 1993, DESCRIMINALIZES PARKING CITATIONS AND REMOVES THEM FROM THE CRIMINAL JUSTICE SYSTEM. AS REQUIRED BY AB408, YOU MAY CONTEST A PARKING CITATION BY THE FOLLOWING PROCESS:

1. You may request an administrative review in person, via telephone or mail. This request must be made within 21 days of the issuance of a notice of parking violation (citation) or within 10 days of the mailing of the notice of delinquent parking violation.

2. If you disagree with the results of your administrative review, you may request a hearing before a Hearing Officer. This request must be made within 15 days of the mailing of the results of the administrative review.

3. If you are unsatisfied with the results of your hearing, you may file an appeal with the San Bernardino County Superior Court. This appeal must be filed within 20 days of your hearing date and there is a \$25.00 filing fee. Contact the Barstow Superior Court to pay the filing fee and arrange for an appeal.

If you are found “Liable,” the civil court will keep the filing fee.

If you are found “Not Liable,” the City of Barstow will refund your court filing fee.

I, do hereby acknowledge that I have read and understand the above regulations for contesting Parking Violations.

Signature _____ Date _____