

City Clerk

OFFICE OF THE CITY CLERK

Shred It Day for City Departments was a success as 72 file boxes were shredded from the Al Vigil Center and the Detective's Annex.

1st Quarter (FY) Transient Occupancy (Tot) is being processed

Archiving Project for Planning Department maps and specs continues using interns from Cal Works Program from Barstow Community College. This is a great partnership with the college for training of students in specific areas in the City. Currently, we are using interns at the Fire Department, Records Department, Planning Department.

Election Information

The City Clerk's Office/City Hall will be a Mail Ballot Drop Off Location for the November 6th Election.

Currently, City Council and the City Clerk's Office are working on the (1st) First District Election for the City of Barstow. The Districts were selected and approved at the January 16th Meeting by the City Council. There were 6 Public Hearings and meetings scheduled from Thanksgiving to January 16th to allow the public the opportunity to assist in choosing what our Districts would look like. In consideration of the public's input, the City Council voted on the Green Map. The public can go on the City's Website (www.barstowca.org) and utilize the Interactive Map. You can put your address in and the map will show you what District you live in.

DISTRICTS 1 AND 2 WILL BE HOLDING AN ELECTION FOR TWO CITY COUNCIL SEATS THAT WILL HAVE VACANCIES.

To run for office or to vote for these open seats – you must live and be registered in that District. Nomination papers may be taken out from July 16th to August 10th

City Clerk Cont'd

Poll Worker Training Available in Barstow

City Clerk Cousino has again partnered with the Registrar of Voters to provide the City Council Chambers as a Poll Worker Training Center for the November 6th Election so that our local area poll workers don't have to travel to Victorville or San Bernardino to obtain their mandatory training. Interested individuals who want to help at the polls for the next election(s) in 2018, can register by calling the San Bernardino Registrar of Voters Office at (909) 387-8300.

The Student Poll Worker Program is available now for students who wish to work at the polls for the November 6th Election. Students must be 16 and could get citizenship credits for school besides getting paid for the day.

PASSPORT OFFICE

The Barstow Passport Acceptance Agency processed 71 passports for the 1st quarter of the calendar year.

There has been an increase (from \$25 to \$35) for processing the Passport Application by the Los Angeles Passport Office. All of the other fees remain the same.

Barstow Youth Advisory Council

Community service at events and fundraising opportunities.

Participated in the Martin Luther King Breakfast on January 13th.

Attended the Barstow Community Awards Event February 24th.

Valentine and St. Patty's Day Cards were delivered at the Veteran's Home, Rimrock Convalescent Home, and Comfort and Care Residential Facility.

Training and preparing for RELAY FOR LIFE that will be held on May 12th and 13th.

The Youth Council acknowledges and honors our cancer survivors/caregivers and helps serve a full breakfast and BBQ Dinner to them.

City Clerk Cont'd

COMMUNITY EMERGENCY RESPONSE TEAM (CERT)

Held Monthly Training, Third Tuesday of every Month at BFPD Station Headquarters from 6:00 to 8:00 PM.

January 16, 2018 (Wound care and bandaging)

February 20, 2018 (Triage)

March 20, 2018 (Utilities and Pipeline safety in a Disaster)

The 24-hour CERT basic training class was given on Saturday's February 10th/17th and 24th. This training is FREE to participants. To register, call the City Clerk's Office.

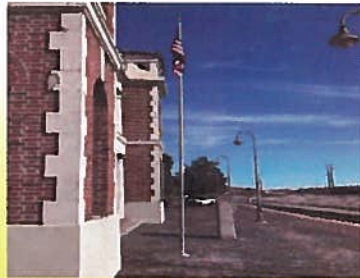
Preparation and internal training for the next CERT Disaster Preparedness Exercise will be in its planning stages by the end of this 1st quarter as well as starting to coordinate for Fire Protection Week and our Fire Department's Open House in October.

Gave presentations of Disaster Preparedness to Service Groups, Businesses, Churches, Schools and Agencies as requested.

Community Services

Building of WWTP restroom project

We are in the process of constructing restroom facilities in the blower building at the Wastewater Treatment plant. The work is being done in house to save on costs.



**Installed a Flagpole
at the Harvey House**

Other projects worked on by Building Maintenance:

- **Locate and fix water leak at Barstow road Fire Dept. front main line and line in back under concrete slab**
- **replace tritium exit signs at Harvey House and Police Annex buildings**
- **Locate and replace leaking waterline at Senior center front area**
- **Located roof leak at Barstow rd. fire department**
- **Installed new roofing material at Lillian Park snack bar (roof leak)**

Community Services Cont'd

Field Services

**Public Works Crew
patched several areas
at the treatment plant.**



**We also helped with asphalt work
after the Pre Treatment team has
made repairs to manhole rings.**



**We have been Crack Sealing in the Montara area as well as on
East Main Street between 7th and Yucca Ave.**

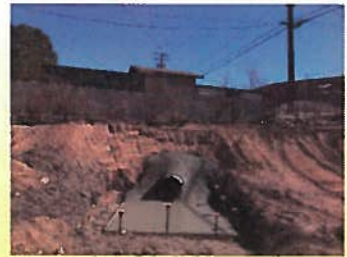
Community Services Cont'd

Fleet

Fleet Maintenance has been busy completing the lease swap outs and out fitting the new vehicles with the necessary accessories for the various needs. There have been 12 vehicles turned into Enterprise and one city owned vehicle taken out of service for disposal. We have received 13 vehicles as replacements and have most in service already with just a few things to finish on the remaining vehicles. We have continued to do the normal maintenance on our fleet as well as handling unexpected work orders and other fleet issues. They have been working one man short since October, but have done a good job of keeping turn-around time to a minimum.

Channel Maintenance

Public Works removed trees and vegetation at our outflows on the north side of E. Main Street on the Old Santa Fe yard. The vegetation was blocking the exit of the pipe and holding back trash and other debris in the pipe.



Environmental Services

The Solid Waste Department continues to work to inform the public of the solid waste regulations CalRecycle is auditing for compliance. AB 1826 requires all commercial generators of 4 cubic yards or more per week of organic waste arrange for organic recycling services. The City is currently without a local facility to haul qualifying organic food waste to for recycling and we wait for the new High Desert Regional Composting Facility to be constructed in Victorville by Burrtec Waste. Burrtec is projecting the new facility will be on-line and ready for business before the end of the year. Where possible, we encourage less food waste and more donations of food to our local Homeless Shelter where it can be used for those that are food insecure in our community. We want to feed hungry people and animals, not landfills.

Film Office

The Barstow Film Office operates within the Economic Development Department applying an aggressive strategy through successful marketing to increase filming opportunities for the city and region.

Public/Private partnerships for expanding filming locations, competitive fees for permits, aggressive marketing to the industry and building strong relationships with location scouts have led the Barstow Film Office to a very successful last 5 years, and we continue to remain competitive in our outreach efforts to ensure both a positive economic impact for our community.

The Film Office is currently working with Inland Empire Film Permit Services to bring an upcoming Tour of Barstow and the surrounding region to over 30 statewide locations scouts representing numerous production companies in the Industry from feature films, commercials and video games.

Film permits will be issued for a psychological thriller to begin filming in May.

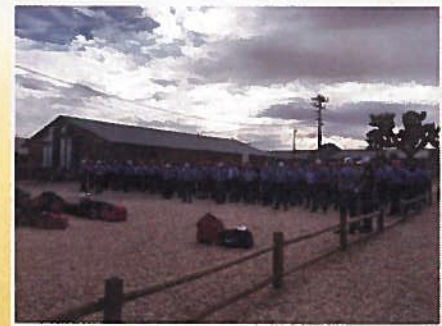
Fire Department

From January 1, 2018- March 20, 2018, the Barstow Fire Protection District responded to 1,408 emergency incidents.

Several fires started in the area of Sopamine Rd causing damage to Brubaker Man and the groundwater remediation plant. Personnel worked with Sheriff's Department to identify possible arsonist.



Captain Espinoza and three personnel instructed Vehicle Extrication for 134 fire explorers during the Inland Empire Fire Explorers 26th Explorer Academy held at the National Training Center Ft Irwin California.



Received Homeland Security Grant equipment, Including Hazardous Material Personnel Protective Equipment



Sportspark

The Dino Ebel Baseball Clinic was another success this year with over 220 kids coming out to learn basic skills from local professional players Dino Ebel- LA Angels, Danny Norman-Montreal Expos

Mike LaCoss- Reds/Astros/Giants World Series Champion, Amir Garrett-Cincinnati Reds, Austin Willis- Chicago Cubs, Matthew Mitchell-Kansas City Royals and local community members were also on hand to help including Michael Mitchell, Steve Costa, Tyler Chaffee- Jr at Cypress High School, Curtis Mitchell-Barstow High School, Mike Shipley, Peyton Ebel, Lucky Martinez, Carlo Massimini, Phillip Peralta and Eddie Ribera. In addition, this year's Clinic Banners were dedicated to local pro baseball players Dino Ebel, Danny Norman, Amir Garrett, and Aaron Sanchez and the Upper White Field was dedicated in the name of Bruce Mitchell.

At the Sportspark practices and games are in full swing for Barstow Little League, Girls' softball, Adult soccer, Men's & Women's Leagues, T-Ball, and JV high school baseball games.

Cora Harper

We just ended our Youth Basketball Season for all divisions and it was very successful with over 250 kids from ages 3 to 13.

Registration for T-Ball has begun at the Cora Harper Fitness Center for ages 3 to 7. Games will be starting late March and end the last week of May.

We continue to host the Blood Bank every second Tuesday of each month from 1-8pm. Please come by and help our community by donating blood

Free Legal Aid is being held at the Cora Harper from 12pm-2pm every 4th Tuesday of each month.

Parks and Recreation Cont'd

Parks & Maintenance

Our Parks Maintenance Department also continues on a daily basis to work vigorously to ensure that all of our parks and ballfields are maintained at the highest standards possible for our community and local sport organizations.

Our Parks and Recreation Division assists with many community events throughout the year and we enjoy interacting with the community during these times.

Police Department

STATISTICS – (12/12/17 – 03/14/18)

Calls for Service: 7,628

Arrests: 585

CRITICAL INCIDENT TRAINING

Active Shooter Training was provided to staff of the STEM Academy

YOUTH OUTREACH THROUGH SPORTS

Started a PAL Judo Club in Barstow that is free to the public

COMMUNITY ISSUE ENFORCEMENT EFFORT

**Speed Enforcement Details on Rimrock Road and Armory Road
Driving Under the Influence (DUI) Enforcement (City of Barstow)
Rental Truck Burglary Enforcement Detail (Lenwood Area)
Point in Time Homeless Count**

COMMUNITY RELATIONS/OUTREACH

**SAFE Coalition Prescription Drug Forum Presentation
Christmas Cops and Kids Toy Delivery
Holiday Meals on Wheels
Dr. Seuss Read Across America Night at Montara Elementary
Senior Scam Stopper Presentation at the Senior Citizens Center
Crime Prevention and Building Relationships Presentation at the Outlets of Barstow**

**BUSD STEAM Fair and Awards Ceremony
Coffee with a Cop at Starbucks
Participated in eight (8) Neighborhood Watch Meetings
National Association of Retired & Veteran Railroad Employees Presentation
Interview Techniques Coaching at Mojave XP's Law Enforcement Class (BHS)
Homeless Outreach & Vacant Housing Presentation for the Economic Development Committee**

Wastewater Treatment Plant

Certified with the State, 30 months sewer system overflow free

Department has gone 2227 days without an OSHA recordable on the job injury

One technician passed the Mechanic Technologist Grade 1 Exam