

CITY OF BARSTOW

CALIFORNIA

POLICIES and PROCEDURES MANUAL:

POLICE

Subject:

PERSONAL APPEARANCE IN COURT

INTRODUCTION

The purpose of this procedure is to ensure that all personnel of this Department shall present a professional image at all times while in the courtroom. The following standards shall be adhered to when any employee of this Department appears in court.

SWORN PERSONNEL

MALE OFFICERS: Shall appear in court wearing either uniform of the day, suit or sports coat, slacks and tie; shoes or boots shined, clean shaven, unless beard is authorized and it is to be neatly groomed and trimmed. If moustache is worn, it is to be neatly trimmed.

FEMALE OFFICERS: Shall wear either uniform of the day or conservative feminine attire such as dress, skirt and blouse, appropriate pantsuit. Hair shall be worn according to policies and procedures. No outlandish jewelry will be worn, i.e., earrings, bracelets, etc.

CIVILIAN PERSONNEL

MALE CIVILIAN PERSONNEL: Shall wear a suit and tie, sports coat, slacks and tie, shoes or boots shined, clean shaven unless beard or moustache is worn. Beard/moustache are to be neatly groomed and trimmed.

FEMALE CIVILIAN PERSONNEL: Shall wear conservative feminine attire such as dress, skirt and blouse, appropriate pantsuit. Hair shall be neatly groomed. No outlandish jewelry will be worn, i.e., earrings, bracelets, etc.

FORBIDDEN ATTIRE

At no time shall casual attire such as shorts, tee shirts, tank tops, denim or designer jeans, levis, corduroy slacks, windbreakers, sandals, thongs, etc., be worn in the courtroom.

Reference:

Effective Date

Revision No.

Section

March 01, 1988

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