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## MEMORANDUM

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**TO:** Honorable Mayor and City Council  
**FROM:** Resident Oversight Commission  
**SUBJECT:** Measure Q Fund Financial Report - Fiscal Year 2019-2020 – 2<sup>nd</sup> Quarter  
**DATE:** May 19, 2020

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The Resident Oversight Commission has reviewed all revenues and expenditures in accordance with Barstow Municipal Code Section 2.26.050 and reports the following:

**Fiscal Year 2019-2020 • 2<sup>nd</sup> Quarter (October 1, 2019 – December 31, 2019)**

<b>TOTAL REVENUES:</b>	<b>\$1,889,735.80</b>
<b>TOTAL EXPENDITURES:</b>	<b>\$443,301.56</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES:</b>	<b>\$1,446,434.24</b>

See EXHIBIT A for breakdown of revenues and expenditures

  
Leonard Williams, Chairperson

05/19/2020  
Date

  
Cindy Prothro, Assistant City Manager

5/28/2020  
Date

**Measure Q Revenues and Expenditure Summary**  
**October 1, 2019 - December 31, 2019**

<b>Revenues</b>	
10/1 - 10/31/2019	\$ 587,067.67
11/1 - 11/30/2019	539,114.51
12/1 - 12/31/2019	773,707.32
State of California Processing Fee	(10,153.70)
<b>TOTAL</b>	<b>\$ 1,889,735.80</b>

**YEAR-TO-DATE REVENUE** \$ 3,973,693.35

<b>Expenditures</b>	<b>Annual Appropriation</b>	<b>Quarterly Expenditures</b>	<b>Year-to-Date Expenditures</b>	<b>Quarterly Expenditure Description</b>	<b>Changes this Quarter</b>
<b>General Government - Transfers &amp; Other</b>					
Cost Allocation	\$ 400,000.00	\$ 99,999.99	\$ 199,999.98		
<b>Total</b>	<b>400,000.00</b>	<b>99,999.99</b>	<b>199,999.98</b>		
<b>City Manager Division</b>					
Salaries	141,414.00	36,534.62	43,930.82	1 Economic Development Administrator 1 Executive Assistant	1 Economic Development Administrator added
Benefits	26,693.00	8,665.20	10,674.81	1 Economic Development Administrator 1 Executive Assistant	1 Economic Development Administrator added
Operations	-	-	-		
<b>Total</b>	<b>168,107.00</b>	<b>45,199.82</b>	<b>54,605.63</b>		
<b>Administrative Services - IT Division</b>					
Salaries	26,525.00	10,531.15	17,381.38	1 IT Coordinator 40% (shared)*	
Benefits	9,267.00	1,553.09	3,228.68	1 IT Coordinator 40% (shared)*	
Operations	-	-	-		
<b>Total</b>	<b>35,792.00</b>	<b>12,084.24</b>	<b>20,610.06</b>		
<b>Police Uniform Division</b>					
Salaries	484,352.00	23,424.99	36,118.14	1 Police Officer	No Police Officer Trainee during Quarter 2
Benefits	149,221.00	12,946.88	18,112.61	1 Police Officer	No Police Officer Trainee during Quarter 2
Operations	1,007,760.00	6,575.84	6,575.84	Patrol car equipment, delivery, etc	\$775K Budget Adj - MDT/In Dash/Radios, License Plate Readers, Custody Transport City Council approved 11/18/19
<b>Total</b>	<b>1,641,333.00</b>	<b>42,947.71</b>	<b>60,806.59</b>		
<b>Police Dispatch Division</b>					
Salaries	102,284.00	19,163.79	24,875.81	1 Dispatcher	
Benefits	18,240.00	3,787.74	4,815.22	1 Dispatcher	
Operations	-	-	-		
<b>Total</b>	<b>120,524.00</b>	<b>22,951.53</b>	<b>29,691.03</b>		
<b>Police Administration Division</b>					
Salaries	58,265.00	15,496.46	28,140.71	1 Police Services Assistant	
Benefits	10,106.00	3,677.63	6,289.96	1 Police Services Assistant	
Operations	-	-	-		
<b>Total</b>	<b>68,371.00</b>	<b>19,174.09</b>	<b>34,430.67</b>		

\*Position shared 40% Measure Q, 40% Wastewater and 20% Solid Waste Divisions

EXHIBIT A

Measure Q Revenues and Expenditure Summary  
October 1, 2019 - December 31, 2019

Expenditures	Annual Appropriation	Quarterly Expenditures	Year-to-Date Expenditures	Quarterly Expenditure Description	Changes this Quarter
<b>Public Works - Streets Maintenance</b>					
Salaries	87,421.00	29,122.58	38,828.42	2 Public Services Assistant I	
Benefits	15,730.00	5,380.16	7,666.11	2 Public Services Assistant I	
Operations	25,000.00	-	-		
Capital & Equipment	311,677.12	21,479.97	21,479.97	Air Compressor	
ADA Curb & Gutter	100,000.00	-	-		
<b>Total</b>	<b>539,828.12</b>	<b>55,982.71</b>	<b>67,974.50</b>		
<b>Public Works - Building Maintenance</b>					
Salaries	45,751.00	14,360.22	25,775.67	1 Public Services Assistant I	
Benefits	7,864.00	4,267.40	8,309.74	1 Public Services Assistant I	
Operations	-	-	-		
<b>Total</b>	<b>53,615.00</b>	<b>18,627.62</b>	<b>34,085.41</b>		
<b>Public Works - Fleet Maintenance</b>					
Salaries	55,451.00	18,136.51	23,318.37	1 Mechanic	
Benefits	10,982.00	3,566.41	5,048.76	1 Mechanic	
Operations	-	-	-		
<b>Total</b>	<b>66,433.00</b>	<b>21,702.92</b>	<b>28,367.13</b>		
<b>Community Development - Admin Division</b>					
Salaries	56,015.00	14,039.20	25,557.40	1 Office Assistant	
Benefits	11,082.00	2,655.40	5,142.27	1 Office Assistant	
Operations	-	-	-		
<b>Total</b>	<b>67,097.00</b>	<b>16,694.60</b>	<b>30,699.67</b>		
<b>Community Development - Building &amp; Safety Division</b>					
Salaries	77,350.00	20,445.25	31,628.25	1 Fire Inspector/Arson Investigator	
Benefits	14,277.00	4,496.26	7,040.65	1 Fire Inspector/Arson Investigator	
Operations	-	-	-		
<b>Total</b>	<b>91,627.00</b>	<b>24,941.51</b>	<b>38,668.90</b>		
<b>Community Development - Community Promotional Fund</b>					
Salaries	-	6,760.30	6,760.30	Overtime for Mardi Gras parade	City Council approved 9/16/19
Benefits	-	162.57	162.57	Overtime for Mardi Gras parade	City Council approved 9/16/19
Planned Community Promotions	23,000.00	500.00	1,000.00		
Downtown Xmas Lights	13,500.00	9,881.25	9,881.25		
Mural Program	10,000.00	-	-		
4th of July Community Event	60,000.00	-	53,752.39		
Military Banners	7,000.00	1,744.05	2,535.66		
Community Promotional Fund (Unplanned)	5,000.00	-	800.00		
Senior/Youth Funds	100,000.00	-	-		
<b>Total</b>	<b>218,500.00</b>	<b>19,048.17</b>	<b>74,892.17</b>		

Measure Q Revenues and Expenditure Summary  
October 1, 2019 - December 31, 2019

Expenditures	Annual Appropriation	Quarterly Expenditures	Year-to-Date Expenditures	Quarterly Expenditure Description	Changes this Quarter
<b>Parks &amp; Recreation Division</b>					
Salaries	-	-	-		
Benefits	-	-	-		
Operations	-	-	-		
Capital & Equipment	185,000.00	-	-		
<b>Total</b>	<b>185,000.00</b>	<b>-</b>	<b>-</b>		
<b>Barstow Fire Protection District</b>					
Salaries	782,699.00	23,481.17	23,481.17	3 Battalion Chiefs	\$65K Budget Adj - 3rd Battalion Chief City Council approved 12/16/19
Benefits	1,148,764.00	14,371.66	850,544.13	3 Battalion Chiefs	\$65K Budget Adj - 3rd Battalion Chief City Council approved 12/16/19
Operations	597,000.00	3,879.30	35,841.98	Safety equipment/supplies	Budget Adj - \$25K Training, \$100K Gear City Council approved 12/16/19
Capital & Equipment	440,000.00	2,214.52	2,214.52	Facility improvement supplies	Budget Adj - \$50K Station Upgrades (City Council approved 12/16/19); \$75K iPads/mounts (City Council approved 11/18/19)
<b>Total</b>	<b>2,968,463.00</b>	<b>43,946.65</b>	<b>912,081.80</b>		
<b>GRAND TOTAL</b>	<b>\$ 6,624,690.12</b>	<b>\$ 443,301.56</b>	<b>\$ 1,586,913.54</b>		