



RESIDENT OVERSIGHT COMMISSION

Minutes

City of Barstow Council Chambers
220 East Mountain View Street, Barstow, CA 92311

December 19, 2019
5:00 p.m.

1. Call to Order

Chairman Leonard Williams called the meeting of the Resident Oversight Commission (ROC) to order at 5:02 p.m.

2. Roll Call

Present:

City Manager Nikki Salas
Assistant City Manager Cindy Prothro
Fire Chief Jamie Williams
Executive Assistant Christina Rudsell
Park and Recreation Superintendent Kyle Wooley
Economic Development Administrator Amanda Hernandez
Chairman Leonard Williams
Commissioner Kimberly Johnson
Commissioner John Williams

Absent:

David Mendez

Commissioner Barbara Rose arrived at 5:07 p.m.

3. Approval of Agenda

RESULT: APPROVED [UNANIMOUS]
MOVER: Leonard Williams, Chairman
SECONDER: John Williams, Commissioner
AYES: Johnson, J. Williams, L. Williams
ABSENT: Mendez, Rose

4. Approval of Minutes
 - a. Regular Meeting – November 19, 2019

It was the consensus of the Commission to carry this item to the next Commission meeting.

5. Ongoing Business
 - a. None at this time

6. New Business
 - a. Financial Report – Fiscal Year 2019-2020 – 1st Quarter

City Manager Salas presented the Measure Q Financial Report for the 1st Quarter of Fiscal Year 2019-2020.

Chairman L. Williams asked about the cost allocation expenditure item. City Manager Salas explained that item is for paying for services provided by the General Fund such as Human Resources, Finance, Planning, etc.

Discussion ensued about the City's retirement incentives that were previously offered to former employees (Fall 2015) whose positions were budgeted in the General Fund and how some of those positions were replaced with Measure Q funded positions.

City Manager Salas also stated that Measure Q personnel expenditures are budgeted at no more than 50% in expected revenue.

Sales tax revenue was also discussed. Commissioner J. Williams asked about the percentage of sales tax that is generated from the Lenwood area. Assistant City Manager Prothro explained that approximately 70% of sales tax revenue is generated from Lenwood.

The Parks and Recreation Measure Q budget was discussed. Parks and Recreation Superintendent Kyle Wooley discussed upcoming senior programs along with a needs assessment that will be done for all parks and recreation services.

Fire Chief J. Williams discussed the status of recruitment for three Battalion Chief positions. Discussion ensued about the Barstow Fire Protection District's (BFPD) debt service to the City. City Manager Salas stated that Measure Q will help BFPD to eventually sustain itself financially. Assistant City Manager Prothro explained that BFPD's unfunded retirement liability is approximately 50% and would be higher without Measure Q. This helps with attracting and retaining quality fire personnel.

Assistant City Manager also mentioned that a pie chart and bar graph of the 2nd Quarter's financial data will not be available until January. That information will always trail by a quarter.

RESULT: APPROVED [UNANIMOUS]
MOVER: John Williams, Commissioner
SECONDER: Kimberly Johnson, Commissioner
AYES: Johnson, Rose, J. Williams, L. Williams
ABSENT: Mendez

b. Recommendation to assign each Commissioner a specific area of interest

Commissioner J. Williams discussed why he believes it would benefit the ROC to be assigned specific areas of interest.

City Manager Salas read a written statement from Commissioner Mendez in his absence. To summarize, he stated that he is opposed to being assigned to just one entity as a Commissioner and does believe it is fair to those entities being segregated from all of the Commissioners. He is concerned this will create animosity and dissention.

Commissioner Rose does not believe having specific areas of interest assigned creates animosity and supports the idea.

City Manager Salas stated that this proposal would have to be approved by the City Council to formally expand the role of the ROC.

Commission Johnson stated she is supportive of both ideas, but always has an open-door policy for other entities.

Chairman L. Williams expressed that ROC members should have a knowledge and understanding about all specific areas of interest in order to be well-rounded.

It was the consensus of the Commission to close this item and not carry it forward.

c. Measure Q Reporting Schedule

City Manager Salas provided the Measure Q Reporting and Meeting schedule.

Commissioner Rose requested that the years also be included on the schedule.

d. Select meeting dates/schedule

It was the consensus of the Commission to conduct regular meetings quarterly with the next meeting scheduled for March 19, 2020.

7. Commissioner Comments

Commissioner J. Williams thanked staff for compiling the Measure Q financial report.

Commissioner Johnson stated that she appreciates staff and their prompt responsiveness.

Commissioner Rose wished everyone a happy holiday and prosperous new year.

Chairman L. Williams stated that staff and the ROC are making improvements and wished everyone a happy holiday.

8. Staff Comments

City Manager Salas expressed appreciation to staff and the ROC for their hard work.

Assistant City Manager Prothro wished everyone a happy holiday.

Executive Assistant Rudsell wished everyone a happy holiday.

9. Public Comment

Marilyn Dyer Kruse suggested that the ROC meet more than quarterly in order to help educate the community about Measure Q. She also agreed that all Commissioners should have a diverse group in the community to represent and asked by the Economic Development Administrator position is funded from Measure Q instead of the General Fund.

Mike Hernandez asked about the payment for BFPD and how much is owed to the General Fund and General Fund II.

10. Suggested Items for the Next Agenda

1. Financial Report – Fiscal Year 2019-2020 – 2nd Quarter
2. Update on Measure Q website

11. Next Meeting Date

March 19, 2020 at 5 pm.

12. Adjourn

By consensus of the ROC, the meeting adjourned at 6:58 p.m.

Respectfully Submitted:



Christina Rudsell
Executive Assistant

5-19-2020

Date

Approved:



Leonard Williams
Chairperson

5-19-2020

Date