



TRASH AND SEWER VACANCY EXEMPTION APPLICATION AND GUIDELINES

Pursuant to Barstow Municipal Code Section 6.20.330, a property that is vacant for at least 30 consecutive days is eligible for a vacancy exemption. **It is the responsibility of the property owner to apply for the vacancy exemption and to renew the application within 30 days of the last day of each billing cycle.** Upon expiration of the exemption, collection service and billing will resume unless the owner requests a new exemption for a vacant property, following the procedure set forth in the Barstow Municipal Code 6.20.330(b) (1-5). Only when an exemption is renewed for 12 consecutive months will the property become eligible for an annual exemption covering the following year.

A property owner may apply for a vacancy exemption by completing the process described below:

1. Submit this completed, signed application form.
2. Application must include a copy of utility bills/statements/usage history/letter (any form of official documentation from the electric or water utility provider) showing that the property has used less than 200 kw hours of electricity or less than 2 Centum Cubic Feet (CCF) of water during the period for which the exemption is being requested.
3. The completed application form and supporting documentation described above must be submitted to:
City of Barstow / Solid Waste Department
220 East Mountain View St. Suite A
Barstow, CA 92311
Or via email at jreed@barstowca.org

Applicant Information:

Utility Billing Account Number: _____

First Name: _____ Last Name: _____

Service Location Address: _____

Service Location Type (Check One): Residential Commercial

Mailing Address: _____

Phone Number: _____ Email: _____

Check the box that applies:

- I am submitting 30-60 days of water bills for said property showing usage of less than 2 CCF.
- I am submitting 30-60 days of electric bills for said property showing usage of less than 200 kw.
- I am submitting 12 months of water bills for said property showing usage of less than 2 CCF to renew an annual exemption.
- I am submitting 12 months of electricity bills for said property showing usage of less than 200 kw to renew an annual exemption.
- I am submitting other documentation (Describe Below):

Provide the Month(s) and Year for which you are requesting the exemption: _____

Property Owner Certification:

I hereby attest, under penalty of perjury, that the information provided on this application is true and accurate and that I have read and understand Chapter 6.20.330 of the Barstow Municipal Code.

Printed Name: _____ Signature _____ Date: _____

For Internal Use:

Barrels and/or Bins removed from property on: _____

Exemption expiration date: _____

Barstow Municipal Code Sec. 6.20.330. - General requirements.

- a) In all cases where the right to an exclusion pursuant to sections 6.22.220 through 6.20.270 of this chapter is exercised, disposal shall be made at a disposal or processing facility, which meets all applicable regulatory requirements. Any such disposal by a person exempted under this section shall not relieve such person from any obligation or liability imposed by this chapter or any other city ordinance, resolution, rule or regulation for the payment of the minimum solid waste and recyclables collection rates imposed by the authorized collector pursuant to this chapter, or of any other applicable rates or fees.
- b) Notwithstanding the foregoing, an owner of vacant property which does not generate any solid waste may request an exemption from the mandatory service requirement of section 6.20.340 for the period of time the property is vacant, pursuant to the procedure set forth in subsection (1)—(3) below. For the purposes of this subsection, "vacant property" means any property that is (a) undeveloped, or (b) unoccupied by any person for a period of at least 30 days preceding the request for exemption. Unauthorized occupancy is not sufficient to relieve the property owner from the mandatory service requirement.
 - 1. An owner seeking an exemption for vacant property shall submit a written request for the exemption to the city manager or his or her designee. The owner of the property shall have the burden of demonstrating with sufficient evidence that the property is a "vacant property." Examples of proof include, but are not limited to, a copy of the utility or water bill showing that the property has used less than 200 kw hours of electricity or less than 2 Centum Cubic Feet (CCF) of water during the period for which an exemption is sought, or other proof of vacancy as the city manager or his or her designee may require.
 - 2. If the exemption is granted, the city manager or designee shall provide written notice to both the owner and the city's authorized collector, which shall state that the exemption shall only be effective for the period of time for which the vacancy was established.
 - 3. An exemption may be granted for a maximum period of one year upon proof that the property has been a vacant property for a period of 12 months preceding the date of request on current accounts only. If an exemption is granted for 12 months, the trash and recycle containers will be removed from the property and the collector shall notify the city of the removal date.
 - 4. Thirty (30) days prior to the expiration of the 12-month exemption, a notice will be sent to the property owner. Collection service will resume unless the owner requests a new exemption for a vacant property following the procedures set forth in subsection (b)(1)—(3) above or unless the property is undeveloped or deemed uninhabitable by the City Building Department.
 - 5. Nothing in this subsection shall relieve a person from the payment of the solid waste and recyclables collection rates imposed for use of the services provided by the authorized collector if and when the property is no longer vacant.