



# Barstow Fire Protection District

(A Subsidiary district of the City of Barstow)

COURTESY DUTY LOYALTY



## Pre-Inspection Check List:

Building Address: \_\_\_\_\_

Number of Floors: \_\_\_\_\_ Number of Units: \_\_\_\_\_

Name of Owner/Property Representative: \_\_\_\_\_

Address of Owner or Property Representative: \_\_\_\_\_

Phone No. \_\_\_\_\_ Cell No. \_\_\_\_\_

Email: \_\_\_\_\_

## Please Check the Appropriate Box:

- N/A     Building address must be clearly visible from the street on a contrasting color. (6-in to 24-in high)
- N/A     Does the building have a **Fire Sprinkler System**? If so, provide the NFPA 25 State form by state licensee showing no deficiencies.
- N/A     Does the building have a **Fire Alarm System**? If so, provide the NFPA 25 State form state licensee showing no deficiencies.
- N/A     Does the building have a Knox Key box at the main entrance and/or Knox Key switch for the Driveway? If so, are the buildings keys **current**?
- N/A     **SMOKE DETECTORS and CARBON MONOXIDE DETECTORS** must be installed at the access of the bedrooms. Ensure that the detectors have been tested and are properly working.
- N/A     Ensure all sides of the building, gas meter(s), and electrical panels are free of weeds, trash, and combustible storage.
- N/A     Dumpsters must be 5 feet away from combustible walls, windows, and building overhangs.
- N/A     All vents of heat-producing appliances (heaters, clothes, dryers, etc.) must be in good condition and functioning properly. Gas appliances must have accessible gas shut-off valves.
- N/A     Maintain 36-inch clearance around electrical panels. Repair any circuit breakers missing or damaged. Label all circuit breakers to show which units they control.
- N/A     Make sure all wiring for appliances are in good condition and plugged directly into a wall outlet. Extensions cords are not allowed to go under carpets, go through walls, or across traffic paths.
- N/A     The building must have a **2A10BC or larger** fire extinguisher within 75 feet of travel distance (fire extinguisher must be in an area accessible to all residents **or** each unit must be supplied with a fire extinguisher). They must be in a visible and accessible location mounted on a wall with a current State licensee service tag.
- N/A     No barbeques allowed on balconies / patios.
- N/A     Driveways (fire lanes) unobstructed.
- N/A     Fire lane markings or signs in good condition and enforced.
- N/A     Building letter designation visible from all potential fire lane approaches.
- N/A     Fire Department Knox box in place when required and keys are current.
- N/A     Natural gas meters are protected from vehicle impact.

- N/A     Chimney spark arrestors are in place (if applicable).
- N/A     Combustible storage is clear of the structure and not under exit stairs.
- N/A     Stairways in good repair.
- N/A     Exits and exit paths are unobstructed.
- N/A     Emergency lighting present and working.
- N/A     Ground cover is clear of discarded cigarettes.
- N/A     Provisions for safe cigarette disposal are provided.
- N/A     Dryer lint traps and vents are clear of lint build-up.
- N/A     Electrical outlets and electrical connections are in good condition.
- N/A     Doors to fire alarm panel or sprinkler risers are labeled.
- N/A     Hallways and corridors are clear and unobstructed.
- N/A     Emergency lighting present and working
- N/A     Exit signs present and functional.
- N/A     Exit doors open from the inside without the use of key, special knowledge or effort.
- N/A     Self-closing doors close completely and latch (not propped open).
- N/A     Stairways in good repair (treads and handrails)
- N/A     Electrical outlets and electrical connections are in good condition.
- N/A     Interior finishes (Sheetrock, floors, ceiling) are in good condition.
- N/A     Attic area components free from breaches.
- N/A     Storage area interior finish (Sheetrock, floors, ceiling) are in good condition.
- N/A     Pool chemicals are stored only in original containers.
- N/A     Storage of chemicals and flammable combustible liquids in compliance with the fire code.
- N/A     Water Heater, Boiler, furnace and mechanical rooms free from combustible storage.
- N/A     Community rooms have unobstructed exits, exit signs, posted occupant load (if greater than 49)
- N/A     Use of extension cords limited to one portable appliance per cord and plugged directly into an electrical outlet.
- N/A     Electrical cords are not allowed to pass through doorways, walls, ceilings, floors or subject to physical damage.
- N/A     Fire hydrants unobstructed with a minimum of 3 feet clear space around each.
- N/A     Fire Department Connections (FDC) visibly and physically unobstructed.
- N/A     Fire extinguishers served and equipped with an annual inspection tag from a qualified company. FDC caps in place (if missing maintenance is required).
- N/A     Fire protection features that are in need of repair are corrected immediately.
- N/A     Fire extinguishers are visible and accessible.
- N/A     Fire alarm system tested annually (provide test report).
- N/A     Fire sprinkler system tested annually (provide report).
- N/A     Dedicated sprinkler monitoring system tested annually (provide report if not included in an annual fire alarm report).
- N/A     Access to fire alarm panel and sprinkler riser is clear and unobstructed.
- N/A     Test and update batteries of smoke alarms at the time of vacancy.
- N/A     Ensure adequate placement and operation of smoke alarms prior to leasing.
- N/A     Inform new occupants on the renter requirements to inspect and maintain smoke alarms.
- N/A     Carbon monoxide alarms installed where required.

Print Name: \_\_\_\_\_

Completed By: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Provide the checklist to the Inspector at the time of the inspection.**  
**Incomplete forms will not be accepted. Thank you for your cooperation.**