

NOTICE OF ACKNOWLEDGMENT

As part of the application process, it is understood that the applicant, agent and/or owner may be responsible for the implementation of conditions as well as additional fees and/or processes that may include, but are not limited to the following:

Conditions:

1. Some projects may require the installation of paving, curb, gutter and/or sidewalks;
2. Some projects may require the construction of a trash enclosure per City Standards;
3. Landscaping may be required by Code or as directed by the Planning Commission;
4. Other development requirements to bring the project into conformance with applicable codes and consistency with the surrounding neighborhood.

These potential conditions are dependent upon the scope of the project (i.e., new construction, additions, subdivisions, etc.). Conditions do not take effect until the applicant/agent/owner has agreed and the 5-working day (10 calendar days for subdivisions) appeal period has ended. While the Planning Commission/Hearing Officer has some flexibility in amending the conditions, the intent is to mitigate any potential adverse effects on surrounding properties. In addition, the Planning Commission/Hearing Officer must apply requirements consistently throughout the City.

Additional Fees/Processes:

- Projects that cannot be considered as “exempt” from the California Environmental Quality Act (CEQA) may be required to submit a check in the amount of \$2,043.00 for negative declarations, or \$2,818.25 for environmental impact reports, made payable to the **San Bernardino County Clerk of the Board of Supervisors** (Clerk) to pay for the **State Department of Fish and Game** fees as well as a document handling fee from the Clerk. Applications requiring an Environmental Impact Report (EIR) will be subject to additional fees (i.e., consultant fees for development of the EIR).
- Projects that cannot be considered as “exempt” from CEQA may require the submittal of surveys such as: Biological, Archaeological, Drainage, Geotechnical, etc. prior to processing the application(s) for public hearing. The applicant, agent and/or owner should contact the Planning Department prior to project submittal to determine if these surveys are required.
- Projects that are exempt or require a Notice of Determination from CEQA may be required to submit a Notice of Determination or Notice of Exemption with the County Clerk of the Board of Supervisors. Filing fees for either is \$50 and shall be made payable to the **San Bernardino County Clerk of the Board of Supervisors** for document handling.
- The fees associated with this/these application(s) are for the Planning Department process only. Construction/permit fees are separate and are based upon the valuation of the project (for construction, alteration, signs, encroachment permits etc.).
- Other unforeseen costs/requirements imposed by the Planning Commission or Hearing Officer.

It is also acknowledged that representation is required at the hearing and that failure to have representation may result in the continuation or potential denial of the application(s). The applicant/agent/owner shall receive notification of the hearing prior to the meeting date for a public hearing item.

Signed:

Applicant/Authorized Agent

Date

Property Owner

Date

* Unless signed by the property owner, the Applicant/Authorized agent is responsible for notifying the owner of these possible conditions, processes and fees prior to the hearing.

APPLICATION FOR TENTATIVE TRACT MAP



FILING FEE (All fees are non-refundable):
\$1,913 + actual consultant costs
Vesting Map: \$2,108 + actual consultant costs

Application No: **PTTM#** _____

Assessors Parcel No.: _____

Applicant or Authorized Agent _____

Address City State Zip

Telephone: Home: (____) _____

Business: (____) _____

Cell: (____) _____

email: _____

Property Owner _____

Address City State Zip

Telephone: Home: (____) _____

Business: (____) _____

Cell: (____) _____

email: _____

Address of Property: _____

Legal Description: _____

Present Use of Property: _____ Zone: _____

Purpose: _____

Does the applicant own any adjacent (i.e., contiguous) property? If so, please indicate Assessor's Parcel Number, acreage, and present use of adjacent property: _____

This Section Intentionally Left Blank

Certification:

I further understand that representation is required at the meeting (either personally or by written confirmation of agreeing to all conditions) and that failure to have representation could result in the continuation of the hearing thereby delaying the approval process; AND:

I hereby certify that I am the record owner of all the property proposed for subdividing in this application.

Date: _____ Signature: _____
(Property Owner)

I hereby certify that I am NOT the record owner of all the property proposed for subdividing in this application. Said property is owned by:

(Name, address and phone number)

who has given consent to this proposed subdivision, per attached letter.

Date: _____ Signature: _____
(Applicant or Authorized Agent)

General Notes:

- * Applicant responsible for providing twenty-two (22) copies of the Tentative Tract Map (reduced Xerox copies not acceptable). Plans shall be neatly folded to fit in a legal size envelope.
- * An Environmental Information Form (Appendix G, attached) shall be submitted with each application.
- * Form/content (Section 18.06.011 of the Barstow Municipal Code) accompanying Data/Reports (Section 18.06.012 of the Barstow Municipal Code) are attached.
- * Electronic Copy (PDF) of submittal packet.
- * Please direct all questions regarding this application to:

City of Barstow
Planning Department
220 East Mountain View Street, Suite A
Barstow, CA 92311
Phone (760) 255-5152

Office Use Only

Date Received: _____ Hearing Date: _____

Filing Fee: _____ Action: _____

Attachments: _____ Receipt No: _____

Received by: _____

Section 18.06.011 Form and contents.

The tentative map shall be prepared in a manner acceptable to the community development department and shall be prepared by a registered civil engineer or licensed land surveyor. The tentative map shall be clearly and legibly drawn on one sheet and contain not less than the following:

- A. A title which shall contain the subdivision number, subdivision name, and type of subdivision;
- B. Name and address of legal owner, subdivider, and person preparing the map, including registration or license number;
- C. Sufficient legal description to define the boundary of the proposed subdivision;
- D. Date, north arrow, scale, contour interval, and source and date of existing contours;
- E. Existing and proposed land use;
- F. A vicinity map showing roads, adjoining subdivisions, towns, creeks, railroads, and other data sufficient to locate the proposed subdivision and show its relation to the community;
- G. Existing topography of the proposed site and at least one hundred feet beyond its boundary, including, but not limited to:
 1. Existing contours at two-foot intervals if the existing ground slope is less than ten percent and not less than five-foot intervals for existing ground slopes equal to or greater than ten percent. Contour intervals shall not be spread more than one hundred fifty feet apart. Existing contours shall be represented by dashed lines or by screened lines.
 2. The approximate location and outline of existing structures identified by type. Structures to be removed shall be so marked.
 3. The approximate location of all areas subject to inundation by one hundred-year storms and the location, width and direction of flow of each watercourse, as certified by the engineer preparing that map, or as shown in an adopted master plan of drainage.
 4. The location, pavement, and right-of-way width, grade and name of existing streets or highways.
 5. The widths, location and identity of all existing easements.
 6. The location and size of existing sanitary sewers, water mains, and storm drains. The approximate slope of existing sewers and storm drains shall be indicated. The location of existing overhead utility lines on peripheral streets;
- H. Proposed improvements to be shown shall include, but not be limited to:
 1. The location, grade, centerline radius and arc length of curves, pavement, right-of-way width and name of all streets. Typical sections of all streets shall be shown.
 2. The location and radius of all curb returns and cul-de-sacs.
 3. The location, width and purpose of all easements.
 4. The angle of intersecting streets, if such angle deviates from a right angle by more than four degrees.
 5. The approximate lot layout and the approximate dimensions of each lot and of each building site. Engineering data shall show the approximate finished grading of each lot, the preliminary design of all grading, the elevation of proposed building pads, the top and toe of cut and fill slopes to scale and the number of each lot.
 6. Proposed contours at two foot intervals shall be shown if the existing ground slope is less than ten percent and not less than five foot intervals for existing ground slopes of ten percent or more. A separate grading plan may be submitted.
 7. The location and size of sanitary sewers, water mains, and storm drains. Proposed slopes and approximate elevations of sanitary sewers and storm drains shall be indicated;
- I. The name or names of any geologist or soils engineer whose services were required in the preparation of the design of the tentative map;
- J. All lettering size shall be one-eighth inch minimum.
- K. If the subdivider plans to develop the site in units, the proposed units and their proposed sequence of construction shall be shown;

- L. If additional information, data or drawings are required in order to review and evaluate the tentative map, the community development director may require that such information be submitted. Such requirements shall be specified within fifteen days of the filing of the tentative map. (Ord. 559 § 1 (part), 1986)

Section 18.06.012 Accompanying data and reports.

- A. The tentative map shall be accompanied by the following data or reports.
 - 1. Soils Report. A preliminary soils report prepared in accordance with the city's grading ordinance shall be submitted. If the preliminary soils report indicates the presence of critically expansive soils or other soil problems which, if not corrected, would lead to structural defects, the soils report accompanying the final map shall contain an investigation of each lot within the subdivision.
 - 2. Title Report. A preliminary title report, showing the legal owners at the time of filing the tentative map.
 - 3. Engineering Geology and/or Seismic Safety Report. If the subdivision lies within a "medium risk" or "high risk" geologic hazard area, as shown on maps on file in the community development department, a preliminary engineering geology and/or seismic safety report, prepared in accordance with guidelines established by the community development department. If the preliminary engineering geology and/or seismic safety report indicates the presence of geologic hazards or seismic hazards which, if not corrected, would lead to structural defects, an engineering geology and/or seismic safety report shall accompany the final map and shall contain an investigation of each lot within the subdivision.
 - 4. Environmental Impact Study. The various time limits set forth in this chapter for taking action on tentative maps shall not be deemed to commence until the subdivision is found exempt or an initial study is completed and a negative declaration or environmental impact report, as appropriate, is prepared, processed and considered in accordance with the provisions of the California Environmental Quality Act. The subdivider shall provide such additional data and information and deposit and pay such fees as may be required for the preparation and processing of environmental review documents.
 - 5. Other Reports. Any other data or reports deemed necessary by the community development department.
- B. Subsections A1 and A3 shall not apply to condominium conversions. (Ord. 559 § 1 (part), 1986)

**ENVIRONMENTAL
INFORMATION
AND
CHECKLIST FORM**
(to be completed by applicant)



Date Filed: _____ Planning Case No. _____

1. Name and address of developer or project sponsor: _____

2. Address of project: _____

Assessor's Block and Lot Number _____

3. Name, address, telephone and cellular phone number, and email of person to be contacted concerning this project:

4. Indicate number of the permit application for the project to which this form pertains:

5. List and describe any other related permits and other public approvals required for this project, including those required by city, regional, state and federal agencies:

6. Existing zoning district: _____

7. Proposed use of site (Project for which this form is filed):

PROJECT DESCRIPTION

8. Site size: _____

10/4/01

9. Square footage: _____

10. Number of floors of construction: _____

11. Amount of off-street parking provided and number of employees per shift/total: _____

12. (Attach Plans)

13. Proposed Scheduling: _____

14. Associated projects: _____

15. Anticipated incremental development (i.e., phasing): _____

16. If this is a residential project, include the number of units, schedule of unit sizes, range of sale prices or rents, and household sizes expected:

17. If this is a commercial project, indicate the type of project, whether neighborhood, city or regionally oriented, square footage of sales area, and loading facilities: _____

18. If this is an industrial project, indicate the type of project, estimated employment per shift, and loading facilities:

19. If this is an institutional project, indicate the major function, estimated employment per shift, estimated occupancy, loading facilities, and community benefits to be derived from the project:

20. If the project involves a variance, conditional use permit, or rezoning application, state this and indicate clearly why the application is required:

Are the following items applicable to the project or its effects? Discuss below all items checked yes (attach additional sheets as necessary).

- | YES | NO | |
|-------|-------|--|
| _____ | _____ | 21. Change in existing features of any hills, or substantial alteration of ground contours. |
| _____ | _____ | 22. Change in scenic views or vistas from existing residential areas or public lands or roads.. |
| _____ | _____ | 23. Change in pattern, scale or character of general area of project. |
| _____ | _____ | 24. Significant amounts of solid waste or litter. |
| _____ | _____ | 25. Change in dust, ash, smoke, fumes or odors in vicinity. |
| _____ | _____ | 26. Change in lake, stream or ground water quality or quantity, or alteration of existing drainage patterns. |
| _____ | _____ | 27. Substantial change in existing noise or vibration levels in the vicinity. |
| _____ | _____ | 28. Site on filled land or on slope of 10 percent or more. |
| _____ | _____ | 29. Use or disposal of potentially hazardous materials, such as toxic substances, flammables or explosives. |
| _____ | _____ | 30. Substantial change in demand for municipal service (police, fire, water, sewage, etc.). |
| _____ | _____ | 31. Substantially increase fossil fuel consumption (electricity, oil, natural gas, etc.). |
| _____ | _____ | 32. Relationship to a larger project or series of projects. |

ENVIRONMENTAL SETTING

33. On a separate page, describe the project site as it exists before the project, including information on topography, soil stability, plants and animals, and any cultural, historical, or scenic aspects. Describe any existing structures on the site, and the use of the structures. Attach photographs of the site. Snapshots, digital or polaroid photos will be accepted.
34. On a separate page, describe the surrounding properties, including information on plants and animals and any cultural, historical, or scenic aspects. Indicate the type of land use (residential, commercial, etc.), intensity of land use (one-family, apartment houses, shops, department stores, etc.), and scale of development (height, frontage, set-back, rear yard, etc.). Attach photographs of the vicinity. Snapshots, digital or polaroid photos will be accepted.

NOTE: Before the Lead Agency can accept this application as complete, the applicant must consult the lists prepared pursuant to Section 65962.5 of the Government Code and submit a signed statement indicating whether the project and any alternatives are located on a site which is included on any such list, and shall specify any list.

10/4/01

CERTIFICATION

I hereby certify that the statements furnished above and in the attached exhibits present data and information required for this initial evaluation to the best of my ability, and that the facts, statements, and information presented are true and correct to the best of my knowledge and belief.

Date: _____

Signature: _____

For: _____

HAZARDOUS WASTE AND SUBSTANCES STATEMENT

The development project and any alternatives proposed in this application are contained on one or more of the lists of hazardous waste sites and facilities compiled pursuant to Section 65962.5 of the Government Code. Accordingly, the project applicant is required to submit a signed statement which contains the following information:

1. Name of applicant: _____

2. Address: _____

3. Phone Number: _____

4. Address of Site (street name and number if available, and ZIP code):

5. Local Agency (city/county): _____

6. Assessor's book, page, and parcel number: _____

7. Specify any list pursuant to Section 65962.5 of the Government Code: _____

8. Regulatory identification number: _____

9. Date of List: _____

Date: _____

(Signature)

For: _____

(Applicant)

